

DECLARATION PAGE

RENTING PARTY: _____

CONTACT NAME: _____

DAYTIME PHONE: _____ EVENING or CELL PHONE: _____

ADDRESS: _____

TYPE OF EVENT: _____ NUMBER OF GUESTS (250 or less): _____

ALCOHOL: Yes* _____ No _____

**Alcohol beverage liability form must be signed.*

DATE OF EVENT: Month _____ Day _____ Year _____

(If any event is cancelled less than 60 days prior to the date scheduled for the event, BVFRD reserves the right to retain all monies collected.)

SETUP TIME: _____ EVENT TIME: _____ CLEANUP HOUR: _____

(Final hour is for cleanup; kitchen closed, music off, no more drinks served. Non-compliance will result in deposit being withheld.)

RENTAL COST: _____

ADDITIONAL HOURS: \$200.00 per hour _____ (Must be added no less than one month prior to event)

FULL KITCHEN USE FEE (use of STOVE/OVEN**): \$200.00 _____

**Only licensed and insured caterers permitted to cook on stove or use conventional ovens!!

TOTAL RENTAL: _____ CHECK # _____ CREDIT CARD _____

50% BALANCE DUE _____ Party hours due

(NO LESS THAN 60 DAYS PRIOR TO EVENT)

50% BALANCE DUE _____ Layout due

(NO LESS THAN TWO WEEKS (14 DAYS) PRIOR TO THE EVENT)

\$600.00 SECURITY / DAMAGE DEPOSIT REQUIRED FOR ALL EVENTS.

DEPOSIT: _____ CHECK # _____ CREDIT CARD _____

I, _____, as an individual or an authorized representative of the Renting Party have read, received and agree to the terms and conditions set forth in the attached Hall Rental Agreement provided to me on this date, to which this Declaration Page shall serve as the signature page to the entire Hall Rental Agreement.

AUTHORIZED SIGNATURE: _____ DATE: _____

AUTHORIZED by BVFRD: _____ DATE: _____